|  |  |
| --- | --- |
| **Project** | UPscaling trainers and educators’ competencies on gender-based violence to UPscaling awareness among young people against violence |
| **Acronyms** | UP&UP |
| **Project Number** | KA202-AA0712B6 |
| **Task/deliverbale** | SAL - period covered by the report: from 01/09/2019 to 30/11/2019 |
| **Submission Date** | 13/01/2020 |
| **Responsible author(s)** | Valentina Zoccali |

# **Activities carried out by S-com during the first 3 months of the project**

# - 11/09/2019 – Participation to the first Skype call with UP&UP partners

# - 17/09/2019 – Skype meeting with Telefono Rosa on the organization of the 1st Multiplier event “OPEN YOUR MIND” in Brussels, BE

- 18/09/ 2019 – Production of the Open YOUR MIND agenda (1st draft)

- 20/09/ 2019 – Meeting with MEP Pina Picierno to present the project and the activities

- 25/09/2019 – Setting the date of “OPEN YOUR MIND” (14/11) and starting the logistic phase in accordance with the EP procedure: reservation of the room in the EP, prioritization of the needs and services

- 23-24/09/2019 – Translation of all contents from Italian to English and French

- 25-30/09/2019 – Mapping the potential participants to the event amongst Belgian schools, associations, teachers, youth organisations, etc.

-1/10/2019 – Signature of Mandate

-1/10/2019 – Social Media listening to set up the promotion of event

- 3/10/2019 – Invitation of Minister Elena Bonetti (IT) and Mme Goffinet Institute pour l’Egalité entre Homme et Femme (BE)

-3/10/2019 - S-com sent the first list of the mailing list to Telefono Rosa

- 9/10/2019 – Preparation of logistics information packs for partners

- 9/10/2019 – Suggestions for a logo

- 11/10/2019 - Creation of a special webpage of the project and the Multiplier event: <http://www.scom.eu/portfolio/upup-eu-project/>

-11/10/2019 – Skype with Telefono Rosa to organize Open your mind event

-11/10/2019 – Creation of the registration form of the event: <https://docs.google.com/forms/d/e/1FAIpQLSdNPDEd4HmGQ1McFQMkbriyjDmG9_8a6bKu5BWJc4kI4M9s6Q/viewform>

- from 12/10/2019 to 14/11/2019 – Promotion of “Open your mind” through website and social media channels (facebook and twitter)

-14/10/2019 – 2nd draft of the Open your Mind agenda

- 14/10 /2019 – Sending an informative email to the partners, containing instructions for the event, the accreditation procedure in the EP and each partner’s role

- 17/10/2019 – Meeting with MEP to organise Open your Mind event

- 17/10/2019 – Reservation of the room for Transnational Meeting organised by TR on the 13th of November

- 21-31/10/2019 – Sending invitation for Open You mind event (participants, speakers and press)

- 28/10/2019 – 2nd skype call with partners

- 29/10/2019 – Reservation of coffee and translation services

- 29/10/2019 – Preparation of press release in IT-EN-FR

- From 31/10/2019 to 13/11/2019 – Collection and dissemination information about experts. For ex: <http://www.scom.eu/2019/10/31/simona-bernardini/>

-4/11/2019 – Meeting in EU Parliament for logistics and check list

- From 4/11 to 11/11 – Production of promotional and graphic material for Open your mind event

- 6/11/2019 Publication of Open your mind information on Erasmus platform: <https://www.schooleducationgateway.eu/en/pub/latest/events.htm>

### - 8/11/2019 – Invitation of Roberto Carlini, Director of the “Education, Audiovisual and Culture Executive Agency”

### - 8/11/2019 - Submission of the participants list to European Parliament

### - 13/11/2019 – Participation in the Transnational Meeting

-14/11/2019 – Development of the event of Open your mind – 1st Multiplier event in EU Parliament

-14/11/2019 – Live coverage (live-tweet, Facebook post) during the event

- From 19/11 to 12/12/2019: Supervising the follow up of the event, in relation to the:

- Website <http://www.scom.eu/2019/10/24/open-your-mind/>

- Preparation of certificates of participation

- Sending thanks to speakers and participants

-15-25/11/2019 – Preparation and finalisation of TM minute and ME report

- 25-30/11/2019 – Feedback on questionnaires for IO1